

COMMENCEMENT 2013 CALENDAR OF EVENTS

Economics, Economics and Mathematical Sciences, Economics and Statistics

This calendar will be updated as information becomes available (Version: 1/14/2013)

January 10, 2013 (Friday)	Carnegie Mellon University Commencement Website goes live.
Soon	Cap and Gown Order Website goes live. Degree candidates and participating faculty must wear caps and gowns at the main commencement ceremony, diploma ceremonies, the Phi Beta Kappa initiation ceremony and the Doctor's Hooding Ceremony. Cap and gown orders are now being accepted.
February 11, 2013 (Monday)	Tepper Senior Commencement Speaker Application Form is distributed online.
March 4, 2013 (Monday)	Tepper Senior Commencement Speaker Application is due at 5:00 p.m.
March 19, 2013 (Tuesday)	Cap and gown orders are due at 5:00 p.m.
April 1, 2013 (Monday)	Diploma and academic information verification deadline.
April 5, 2013 (Friday)	Senior Social at PHI begins at 5:30 p.m.
April 9, 2013 (Tuesday)	Senior Commencement Award Survey is distributed via Zoomerang.
April 27, 2013 (Monday)	Senior Commencement Award Survey is due at 5:00 p.m.
May 3, 2013 (Friday)	Senior Social at Doc's at PHI begins at 5:00 p.m. (Juniors are welcome to join us)
May 7, 2013 (Tuesday)	Final Senior Survey is distributed via Zoomerang.
Week of May 13th	Distribution of Caps and Gowns in the U.C.
May 16, 2013 (Thursday)	Economics Faculty-Student Luncheon at noon in the Tepper Front Lobby. Please join us for a casual lunch (i.e, go ahead and wear jeans).
	Tepper Undergraduate Community Senior Wine Tasting Reception. Please join the Tepper Faculty (Undergraduate Program Area and Courtyard, 5:00 – 7:00 p.m.). The dress code is cocktail attire. Identification is required for all students.
May 17, 2013 (Friday)	CMU Senior Leadership Awards Recognition Ceremony (by invitation only). Last day to release financial holds to receive diplomas at Commencement
May 18, 2013 (Saturday)	Phi Beta Kappa Honors Society Welcome Breakfast and Initiation Ceremony takes place from 7:00-9:00 a.m. The breakfast takes place in the Conan Room (UC) at 7:00 a.m. The ceremony begins at 8:00

Updated: January 10, 2013 1

	a.m. in McConomy Auditorium (UC). Cap and Gown are required for this ceremony The Undergraduate Economics Program's honors reception begins at 10:00 a.m. All students earning university honors, college honors, Phi Beta Kappa, Phi Kappa Phi, and/or Omicron Delta are invited with their families for this celebration. Location: TBA.
May 20, 2013 (Sunday)	University Commencement Ceremony Begins at 11:00 a.m. in Gesling Stadium. See "Commencement Ceremony Instructions for Graduating Seniors" for details. Refreshments available for graduates, families, and friends from noon – 1:45 p.m. at Soldiers and Sailors Hall Undergraduate diploma ceremony for Undergraduate Economics Program and Undergraduate Business Administration begins at 2:00 p.m. at Soldiers and Sailors Hall. Economics and Statistics seniors have the option of participating in the Economics or in the Statistics Department ceremonies.
May 21, 2013 (Monday)	Casual lunch at PHI Bar for graduates and parents who are in Pittsburgh.
May 22, 2013 (Wednesday)	Final Senior Survey (administered by Zoomerang) is Due at Noon.

Updated: January 10, 2013 2



Undergraduate Degree Requirements for All Economics Students

All students earning a degree from the Undergraduate Economics Program will have completed the following requirements:

- General Education Requirements These requirements can be found at <u>www.hss.cmu.edu/gened</u> and are listed on your primary degree's academic audit.
- Major Requirements These requirements can be found in the <u>University Course Catalog</u> and are listed on your primary degree's academic audit
- Minor Requirements These requirements can be found in the <u>University Course Catalog</u> and are listed on your minor degree's academic audit
- Minimum Unit Requirement Students graduating with a primary degree awarded by the U/G Economics Program need a minimum of 360 units to graduate. Please check to make certain that the following requirements are considered in tabulating units applied to graduation:
 - a. Repeated Courses. The units from repeated courses may not be double counted. For example, if you have taken a course (e.g., 36-225) and repeated it in a subsequent term, you only earn nine units for the course. Also, you may not receive unit credit in a course for which you earned AP, IB, or transfer credit.
 - b. ROTC, STUCO, and Physical Education Courses. A combined total of nine units from ROTC, STUCO, and Physical Education courses may be applied to the 360 unit graduation requirement.
- Minimum Quality Point Average Students must have a cumulative QPA of 2.00 in order to graduate from Carnegie Mellon University.

Please realize that diplomas may not be certified until a student completes all of the requirements listed above. Degrees not attained but listed in SIO will prevent certification.

Please check SIO to be certain that your academic and biographical information is correct. If any discrepancies exist, please contact Dr. Carol Goldburg (cg28@andrew.cmu.edu).



CEREMONY INSTRUCTIONS FOR GRADUATING SENIORS

Economics, Economics & Mathematical Sciences, and Economics & Statistics

University Commencement Ceremony Sunday, May 19 at 11:00 a.m. Gesling Stadium

All graduating students report to Tepper Front Lobby by 9:45 a.m. in cap and gown.

- Prof. Goldburg serves as the marshal for the undergraduate economics community. She will meet with students at the Tepper Front Lobby and provide them with information about the ceremony.
- The undergraduate economics students line up in the processional in front of the undergraduate business administration community. If you wish to sit with friends, please line up next to them.
- Profs. Cofield and Goldburg will lead the processional into Gesling Stadium.
- When your row is reached, Prof. Goldburg will guide you to your seat.
- Please remain standing until instructed to sit down.
- The ceremony lasts approximately one hour. After the platform party has recessed, students will recess.
- Note that diplomas are not awarded during this ceremony.
- After the recession, please proceed to Soldiers and Sailors Memorial Hall. The university provides a complimentary shuttle service between the Carnegie Mellon University campus and Soldiers and Sailors Memorial Hall.

Diploma Presentation Ceremony Sunday, May 19 at 2:00 p.m. Soldiers and Sailors Memorial Hall

All graduating students report to Soldiers and Sailors Memorial Hall by 1:00 p.m. in cap and gown.

- Prof. Goldburg will meet with students at the front entrance of Soldiers and Sailors Memorial Hall and provide them with information about the ceremony.
- Students will fill out cards with the proper pronunciation of their names.
- The undergraduate economics students line up in the processional in front of the undergraduate business administration community. If you wish to sit with friends, please line up next to them. It is imperative that all economics students sit together.
- Students process into the auditorium immediately following the faculty.
- Please remain standing until instructed to sit down.
- The ceremony last approximately one-and-one-half hours. After the platform party has recessed, students will recess.
- Diplomas are handed out immediately following this ceremony in the northwest lobby of Soldiers and Sailors Memorial Hall.



DIPLOMA AND TRANSCRIPT INFORMATION

Carnegie Mellon University's Enrollment Services is the official repository of academic achievement. Requests for diplomas and transcripts should be made directly to Enrollment Services (http://www.cmu.edu/hub).

Undergraduate degrees are conferred each semester (Fall, Spring, and Summer); yet, diplomas are distributed one time per year in the Undergraduate Economics Program Diploma Ceremony.

Carnegie Mellon diploma is a student's certificate of accomplishment. The student's official transcript is to be considered the official record for all degree(s), major(s), minor(s), and honors.

DIPLOMAS

The diploma is printed with the name the student approved within Graduation On-Line, along with the student's primary degree (i.e. Bachelor of Science in Economics).

Minors are no longer listed on the diploma, although they will continue to be indicated on the official transcript.

Diplomas are distributed to graduates during or immediately following the commencement ceremony. Certain circumstances will result in you receiving your diploma at a later date, and you will be informed of this well before the ceremony. If you are unable to attend the ceremony, diplomas will be available for pick-up or mail-out in the weeks following commencement. Diplomas are not available prior to the stated date of graduation.

The diploma is 14 x 17 inches and is marked with a gold and burgundy seal.

If you find the need to order another copy of your diploma, follow the instructions on Enrollment Services' Diploma webpage (www.cmu.edu/hub/graduation/diplomas/index.html).

TRANSCRIPTS

An official Carnegie Mellon transcript is a student's official documentation of course curriculum and degrees awarded. This includes courses and final grades for each semester for a student. It always includes both the undergraduate and graduate record (if applicable), as well as any transfer or advanced placement credit. All transcripts come in individually sealed envelopes, unless otherwise specified. Transcripts are printed on official paper with security features. For more information and to request an official transcript, follow the instructions on Enrollment Services' Transcripts and Verifications webpage (www.cmu.edu/hub/transcripts).



RESOURCES FOR ALUMNI

Commencement need not mark the end of your relationship with the Undergraduate Economics Program nor your classmates. In fact, we hope you will stay in contact with us and take advantage of our many alumni resources (e.g., access to the career center, invitation to talks, invitation to local alumni networking events, and more).

E-MAIL1

As Carnegie Mellon alumni, you have access to a lifetime email forwarding account via Alumni Relations. The alumni address is configured as "username@alumni.cmu.edu", reflecting your status as a Carnegie Mellon graduate.

Your Andrew email account will expire 90 days after graduation. Within this time, you may forward any email sent to your Andrew account to a new email account; follow steps provided in the Computing Beyond Carnegie Mellon document.

After the 90-day period, your Andrew account will no longer exist and thus will no longer be able to forward to your new account. To avoid losing important mail messages, you should either begin using:

- your new email address
- your alumni address

For additional information on Alumni accounts, visit Carnegie Mellon's Alumni web site www.cmu.edu/alumni.

UNDERGRADUATE ECONOMICS ALUMNI NETWORK

All Economics alumni are invited to join the <u>Carnegie Mellon Undergraduate Economics</u> Program Alumni group on Linked-In.

TEPPER ALUMNI NETWORK

All Economics alumni are invited to join the Tepper School of Business Alumni Network. You will receive an invitation to join Compass (the online Tepper alumni network) soon after graduation.

¹ For more information, visit: http://www.cmu.edu/computing/email/alumni.html Updated: January 10, 2013

CARNEGIE MELLON ALUMNI NETWORK²

All Economics alumni are encouraged to make use of the alumni services the university offers. You will receive information from the university about the alumni network during Senior Week

² For more information, visit: http://www.cmu.edu/alumni/ Updated: January 10, 2013