2017-2018 FEDERAL FINANCIAL AID APPLICATION STEPS FOR CONTINUING STUDENTS ONLY

STEP 1: PREPARE AND COMPLETE YOUR FAFSA (FREE APPLICATION FOR FEDERAL STUDENT AID): Use the Tepper School federal code, E00074.

Please note that the IRS data retrieval tool that was available previously to automatically populate your FAFSA with your tax return data is no longer available for filing your 2017-2018 FAFSA. See https://studentaid.ed.gov/sa/about/announcements/irs-drt-unavailable for more information.


STEP 2: ONLINE FINANCIAL AID INFORMATION FORM: Log into the Tepper School Financial Aid Portal using your andrew id and password and select the “Financial Aid Information Form” from the menu on the upper left hand side of the page to complete this step.

STEP 3: VIEW FINANCIAL AID AWARDS: Approximately 7-10 days after having completed Steps 1 & 2 above, the school will email you to advise that your awards are ready for you to view. Log into the Tepper School Financial Aid Portal using your andrew id and password and select the “Awards” from the menu on the upper left hand side of the page. View associated information by selecting “Messages” from the menu on the upper left hand side.

STEP 4: ACCEPT (OR REJECT) FINANCIAL AID AWARDS: Log into the Tepper School Financial Aid Portal using your CMU andrew ID and password and select “Accept Awards” from the menu on the upper left hand side to accept, reject, or reduce and accept financial aid awards that are offered to you.

FINAL STEPS: APPLYING FOR THE LOANS YOU WANT TO BORROW: Log into the Tepper School Financial Aid Portal and select “Documents” from the menu on the upper left hand side of the screen. Depending on which loan type(s) you have accepted, complete (or submit) all relevant documents. These may include but not necessarily be limited to:

- Federal Loan Entrance Counseling (NOT REQUIRED IF YOU BORROWED FEDERAL LOANS PREVIOUSLY AS A TEPPE STUDENT)-If you want to borrow any type of federal student loan, complete federal loan entrance counseling via www.studentloans.gov using your FSA ID. Be sure to indicate that you are a graduate/professional student. When you select your school from the drop down menu, you will have three choices for Carnegie Mellon University. It is important that you select “Carnegie Mellon University-Tepper” as your school.

- Federal Stafford Loan Application (NOT REQUIRED IF YOU BORROWED FEDERAL LOAN PREVIOUSLY AS A TEPPE STUDENT)-Complete a loan agreement for an Unsubsidized Stafford Loan (MPN) via www.studentloans.gov. When you select your school from the drop down menu, you will have three choices for Carnegie Mellon University. It is important that you select “Carnegie Mellon University-Tepper” as your school. Please note that you are not able to indicate a loan amount on the MPN. The amount of your unsubsidized Stafford loan is based on the amount you indicate you want to borrow on the “Accept Awards” screen in the Tepper School Financial Aid Portal.

- Federal Grad Plus Loan Application
  a. Apply for a Grad Plus Loan via www.studentloans.gov using your FSA ID. In order to initiate a credit check, select “Apply for a PLUS Loan.” When you select your school from the drop
down menu, you will have three choices for Carnegie Mellon University. It is important that you select “Carnegie Mellon University-Tepper” as your school. If you receive a favorable credit decision when you apply for the loan, go on to Step b. Note that credit decisions on Grad Plus loans expire after 180 days.

b. This step is required only if you have NOT borrowed a Grad Plus loan while enrolled at the Tepper School. On www.studentloans.gov, select “Complete Loan Agreement for a PLUS Loan (MPN). You may borrow up to the amount listed on the “Awards” screen in the Tepper School Financial Aid Portal.